



Wisconsin Division of Public Health

PROGRAM/GROUP: Public Health Council – Executive Committee
MEETING TITLE: PHC Executive Committee Meeting
LOCATION: 1-877-820-7831 / Participant Passcode: 767377# OR 1 West Wilson Street, Room 243-A, Madison, WI 53703
DATE/ TIME: Friday, June 16, 2017 9:00 – 11:00am

Context: (Purpose, Vision, Mission, Goal):

The Public Health Council was created by 2003 Wisconsin Act 186 (Wis. Stat. §15.197[13]). By statute, the Council's purpose is to advise the Department of Health Services, the Governor, the Legislature and the public on progress in implementing the state's 10-year public health plan and coordination of responses to public health emergencies.

Meeting Facilitator: Bill Keeton

Meeting Recorder: Cindy Virnig / María M. Flores

Attendance: Bill Keeton, Gary Gilmore, Mary Dorn, Mimi Johnson, Maria Flores, and Cindy Virnig

Agenda:

Time:	Topic:	Lead:	Notes/Follow-up:
9:00 – 10:00am	Council Business: 1. Council Member News (Villalpando, Gilmore, Weis) 2. Discussion regarding Elections and next steps 3. Review and approve May 5, 2017 Executive Committee draft minutes 4. Review draft minutes of June 2, 2017 Public Health Council Meeting	Bill Keeton ALL	 1. Mark Villalpando has an career appointment pending. Once this appointment is officially confirmed, a formal announcement will be made to the full Council. Dr. Gilmore received the Distinguished Service Award from WPHA. Dr. Weis is stepping down from the role of Chair-Elect. She will remain on the Council. 2. Due to Dr. Weis stepping down from the Chair-Elect role, the Executive Council has authorized the exploration of a special election for the August meeting. According to the Bylaws and Rules of Order: an agenda with the nominee names needs to be sent out to voting members two weeks



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			<p>prior to the following meeting.</p> <p>Bill Keeton will appoint a nominating committee before the July 14th Executive Committee meeting.</p> <p>Bill Keeton will solicit nominations, and then make an announcement to the full Council. Nominee names should be presented to the full Council no later than July 21st.</p> <p>There will need to be two separate elections:</p> <ol style="list-style-type: none">1.) To elect Chair-Elect (August 2017)2.) To elect Chair-Elect and Secretary (February 2018 – Annual Meeting) <p>DPH staff will email the Nominating Committee and Election Process document to the Executive Committee.</p> <p>Voice vote or virtual ballot for next virtual full Council meeting?</p> <p>➤ DPH staff will check on this and report back.</p> <p>Bill Keeton will draft a letter of appreciation for Dr. Weis' service on the Executive Committee.</p> <p>3. Dr. Gilmore moved to approve the minutes as submitted.</p> <p>Mary Dorn seconded the motion, given the meeting's attendance will be added.</p> <p>The May 5, 2017 Executive Committee minutes are approved, and DPH staff will add the meeting's attendance to the minutes.</p> <p>4. June 2, 2017 Public Health Council Meeting draft minutes were reviewed, no edits at this time.</p>
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Notes: The meeting is accessible for those with mobility impairments. Individuals needing special accommodations to attend or participate in the meeting should notify Cindy Virnig 608.264.7734 or Maria M. Flores 608.266.3716 prior to the meeting.